

To: Paschke, Suzanne[spaschke@usgs.gov]; Schmittdiel, Paula[Schmittdiel.Paula@epa.gov]
Cc: Schmittdiel, Paula[Schmittdiel.Paula@epa.gov]
From: Coursen, Robin
Sent: Wed 3/25/2015 3:04:44 PM
Subject: RE: FW: Meeting with Paula Schmittdiehl re: Upper Animas

I can do Thurs afternoon any time after 1:30. *Paula??*

From: Paschke, Suzanne [mailto:spaschke@usgs.gov]
Sent: Tuesday, March 24, 2015 2:34 PM
To: Coursen, Robin
Cc: Schmittdiel, Paula
Subject: Re: FW: Meeting with Paula Schmittdiehl re: Upper Animas

Hi Robin and Paula,

Wednesday and Thursday this week are open as is the week of April 6.

Thanks,

Suzanne

On Tue, Mar 24, 2015 at 2:30 PM, Coursen, Robin <Coursen.Robin@epa.gov> wrote:

Hi Suzanne, I got your message today about putting off the March 30 meeting. Paula and I really do need to meet with you to understand how we integrate all the cost centers and how to get what we need from the quarterly reports and making them timely with billing. Can you name some other times you might be available??

From: Coursen, Robin
Sent: Wednesday, March 18, 2015 5:57 PM
To: Suzanne Paschke
Cc: Schmittdiel, Paula
Subject: Meeting with Paula Schmittdiehl re: Upper Animas

Hi Suzanne, Paula Schmitt diehl and I would like to meet with you to discuss how we will pull different cost centers (specific people like Runkle and Chapin and Todd into her Upper Animas Generic IA. Is there a chance you could come to our office on March 30 at 2:30? Paula is super busy that week but is in that afternoon and Liz Fagan is helping her with this project. Let me know I am going to send you an invite.

I would also like to talk about how to get what we need from all of these cost centers in the way of quarterly reports. In the past, POs have been pretty loose with oversight of this important PO function and have approved invoices without adequate documentation. We are very vulnerable because IAs are like contracts and our contractors give us much more info than our federal agencies do. I am sure we can come up with templates that will make it easy and meet everyone's needs.

I will await your answer.

Robin Coursen

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